**Ministry of Education**

**Sector: - Culture, Sports, and Tourism**

**Sub Sector: Hotel**

**Occupation: Food and Beverage Control L**-IV

**Consumable materials to be used:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Item description** | **Quantity** | **Unit** | **Specification** |
|  | paper | 10 | pcs |  |
|  | rubber | 1 | pcs |  |
|  | pencil | 2 | pcs | - |
|  | table | 1 | pcs | - |
|  | chair | 1 | pcs |  |
|  | calculator | 1 | pcs |  |
|  | computer | 1 | pcs |  |
|  | sharpener | 1 | pcs |  |
|  | Telephone | 1 | pcs |  |
|  | Ruler | 1 | pcs |  |
|  | Recipe format | 1 | pcs |  |
|  | purchase specification | 1 | pcs | Current document |
|  | Previous Food & Beverage reports | 1 | pcs | - |
|  | Previous years financial reports | 1 | pad. |  |
|  | Contract agreements | 1 | pcs |  |
|  | Paper | 10 | pcs |  |
|  | Pencil | 1 | pcs |  |
|  | Rubber | 2 | pcs |  |
|  | Calculator | 1 | pcs |  |
|  | table | 1 | pcs |  |
|  | chair | 1 | pcs |  |
|  | computer | 1 | pcs | Desk top |
|  | sharpener | 1 | pcs |  |
|  | Machine reading / Z report | 1 | pcs |  |
|  | Store receiving | 1 | pcs |  |
|  | Kitchen consumption | 1 | pcs |  |
|  | F&B allowances & /expenses, | 1 | pad. |  |
|  | Staff meal expenses | 1 | pcs |  |
|  | Master beverage | 1 | pcs |  |
|  | issue | 1 | pcs |  |

Note: Materials and tools may be modified by the Assessor, depending on the actual job performed, and location & the standard food and beverage control practices of the country.